

UWFA Executive Council Meeting Minutes

January 8, 2010 at 1:30 p.m. in 3M54

Present: K. Hansen, D. Burley, T. Whalen, B. Pomeroy, P. Pearson, A. Mills, S. Kohm, K. Kramar, R. Jochelson, M. Golden, R. Crowe, D. Campbell, L. Dixon, K. Zoppa, A. Freund, L. McGifford, D. Draper

Regrets: K. Kramar

Guests: Pamela Dupuis (UWFA Auditor)

Came to order at 1:33 p.m.

- 1) K. Hansen began the meeting with a review of the purpose of the meeting – to review the report of the auditor for 2008-2009. Introduced P. Dupuis.

- 2) Report of the Auditor

P. Dupuis began the review of the documents presented to the Executive (Executive Council Letter, Draft Financial Statements - attached). Following discussion of the first page of the Executive Council letter, the following motion was made to allow the Executive to consider several confidential issues:

That the UWFA Executive Council enter in camera session.

K. Zoppa/P. Pearson **CARRIED**

That the UWFA Executive Council leave in camera session.

K. Zoppa/P. Pearson **CARRIED**

The Executive Council proceeded to thank P. Dupuis for her presentation. P. Dupuis departed.

- 3) Contract Faculty Bargaining Update

- a. L. McGifford reported that the CF Bargaining Team has met with the employer for two full days so far and will be meeting with them for two or three days next week. She reviewed the process to this point and noted that there were several significant differences between the two positions. One example is that the employer is working on a teaching-only model.
- b. The Bargaining Team is working to develop as much congruency between the Main Unit Collective Agreement and the Contract Faculty Collective Agreement.

- 4) Labour Management Committee – Teaching Evaluations

- a. K. Hansen reviewed the development of the need for teaching evaluations and the need for a new teaching evaluation which led to the creation of an LMC sub-committee, which has now reported.
- b. D. Burley noted that inclusion of teaching evaluations in reviews has been voluntary and at discretion of faculty member to this point, but the Collective Agreement requires the submission of the evaluations for performance reviews, etc.
 - i. Noted that there are three purposes to student evaluations – summative evaluation (end point evaluation of quality of the instructor); formative

evaluation that identifies areas that were done well and things for improvement; and to provide data that can be advertised (consumerist function).

- ii. The purpose of the review was to separate the summative and formative evaluations – only the summative information is relevant to personnel decisions.
 - iii. The new summative portion asks simply whether the performance of the instructor is satisfactory or not. There is no normative or comparative data collected (no ranking and no percentiles). Neither the summative or formative evaluations are released to students.
 - iv. In addition to the new format, there has been a recommendation for an online pilot project for teaching evaluations.
- c. The next step is for this to be sent to the relevant Senate committee then to Senate for approval. Should the evaluations not be approved by Senate in their current form, there is not necessarily an agreement that they would be used (UWFA would have to agree to the changes). At that point, UWFA and the University would most likely be back at square one with the evaluations.
- 5) Next meeting – January 29th at 1:30 p.m.
- 6) Meeting Adjourned at 3:15.

In my opinion the above is an accurate record of this meeting.

Tracy Whalen, Secretary