

UWFA Executive Council Meeting Minutes

June 25, 2010 at 12:30 p.m.

Present: K. Hansen, J. Barter Moulaison, T. Whalen, D. Campbell, L. Dixon, K. Zoppa, R. Crowe, T. Cordeiro, L. McGifford, D. Draper

Regrets: S. Singh, A. Mills, R. Jochelson

Guests: Wendy Josephson (Chief Negotiator), James Currie (Bargaining Team Member)

1) Approval of Agenda T. Whalen/K. Zoppa

CARRIED

2) Approval of Minutes – June 15 L. Dixon/K. Zoppa

Changes: Removed 'M' in front of Linda's name.

CARRIED

Approval of Notes – June 15 K. Zoppa/L. Dixon

Changes: Remove additional bullet, change 'PDA' to 'TPDA' in third bullet.

CARRIED

3) President's Report – K. Hansen

a. LMC Update

- i. Minutes are still not being distributed as requested.
- ii. Agreed that Main Unit half-sabbaticants would be able to keep their offices while on leave.
- iii. Desktop computer replacements: not true that they will not be replaced, but not sure yet how this will occur. At this point, it's a budget issue.
- iv. AMEX Cards: are being replaced with VISA cards. There is a concern about the liability coverage (is it the same?). There are also less people being issued these cards
 1. J. Currie – chairs are apparently responsible for signing for purchases which seems to be the job of financial services.
 2. Also raises the issue of what happens to those who travel if less cards are being issued – will there be advances? Will continue to investigate.
- v. Student Keys: faculty will not be on the hook when students lose keys.
- vi. Security of electronic files: we are having ongoing discussions with the employer over concerns with personnel files, specifically duplicate submissions, files going missing and the electronic distribution of files.
- vii. Development Practice: meeting this afternoon to discuss the new Director for Development Practice program. There will most likely be an LOU about procedures for hiring and evaluation process for this position.
 1. We have also been arguing that it should be a coordinator under the Collective Agreement. The employer has argued that Director is a more prestigious term.

4) Committee Reports

a. Finance and Audit Committee

- i. D. Draper provided the report of the Finance and Audit Committee including the draft financial report for May 2010.

1. It was indicated that approval of these draft statements indicated only that to the best of its knowledge they are correct

MOTION: That the May 2010 draft financial report be approved as presented.

L. Dixon/R. Crowe **CARRIED**

b. Nominations Committee

- i. J. Barter Moulaison reported on behalf of the Nominations Committee that Richard Jochelson has been nominated for the position of Grievance Officer.

MOTION: That Richard Jochelson be appointed as the UWFA Grievance Officer until such time as the next Main Unit Collective Agreement is ratified.

J. Barter Moulaison on behalf of the Committee **CARRIED**

- ii. K. Hansen – we can also appoint Associate Grievance Officers who could help when necessary and would be trained for the future.
- iii. K. Zoppa noted that we will need a new Collegiate Representative for when she goes on educational leave in September.

5) Collective Bargaining Policy – K. Hansen

- a. In the past, we have referred to CAUT guidelines for decision making during Collective Bargaining. The proposed policy revises that documents and outlines authority in UWFA during collective bargaining.
 - i. Meant to cover all units.
- b. Significant discussion about item 15. The situations for approval were clarified to the Executive.
- c. Under item 21, the implication of strike votes and the range of actions were explained.
 - i. Added the requirement to have three scrutineers for strike votes.
- d. W. Josephson – how does communication with members work?
 - i. K. Hansen – providing up to date information on negotiations is hard, but the process will have to be clarified. A lot of confidentiality is required from everyone during the process.

MOTION: That the proposed Collective Bargaining Policy be approved.

K. Zoppa/T. Whalen **CARRIED**

6) Motion to Delegate Executive Powers

- a. K. Hansen noted that this had been the practice for the past couple of years and that critical issues would be brought to the Executive Council.

MOTION: That the powers of the UWFA Executive Council be delegated to the four Table Officers (President, Vice-President, Secretary and Treasurer) for July and August 2010.

L. Dixon/R. Crowe

CARRIED

7) Student Supervision for CF Members

- a. Incident where a CF member was going to supervise a Honours thesis. This is not in the duties of the CF membership, but is the responsibility of the Main Unit members.
 - i. CF members are not paid to do this work.
 - ii. J. Barter Moulaison indicated that this was regular practice in Theology.
- b. Concern was over the fact that there was no employment contract that covered this work and it had the potential to create a liability and endanger the student.
- c. K. Hansen – we shouldn't necessarily cut them off entirely, could possibly be a second readership.
 - i. L. McGifford – if we were to negotiate some sort of recognition for Main Unit members for this work, it could then be expanded to the CF membership.
- d. Decided that it was best to leave it as Main Unit work for now and attempt to achieve compensation then extend it to the CF members.

8) Adjournment – 2:26 p.m. – J. Barter Moulaison