

**MANITOBA WORKPLACE SAFETY & HEALTH DIVISION
COMMITTEE MINUTE FORM**

<u>Name of Workplace</u>	<u>Mgmt. Members</u>	<u>Occupation</u>	<u>Attend.</u>
The University of Winnipeg 515 Portage Avenue Winnipeg, MB R3B 2E9 Tel: 786-7811 Fax: 774-2935	Laurel Repski Hugh Swan Gary Pawlychka Len Cann	V.P. Human Resources Exc. Director of Fac. Mgt Assoc. Controller, Financial Svcs Asst. Director, Eng. and Maintenance	Present Present Present Present

	<u>Employee Members</u>	<u>Occupation</u>	<u>Attend.</u>
Date: Wednesday, March 10, 2010 Next Mtg: Wed. May 19, 2010 # of Empl: Approx. 800	Don Campbell Harald Weigeldt Deanna Pollock James Hanley Kim. Monson Ed DuVal Doug Williams Gerry Narynski Susan Wiste Ted Turner Cass Elliot	Physics Professor Phys Plant Ins. & Capital Acct. History Prof. Geog. Tech. Shipping/Rec. Psych. Prof. Collegiate Prof. Biol. Tech. Students' Assoc. Students' Assoc.	Absent Present Regrets Present Present Present Present Present Present Present Regrets

Resource persons Dara Klym, Shelley Mangiacotti, Chris Rarick, and Martin Grainger from The University were also present at the meeting.

A. APPROVAL OF MINUTES OF November 25, 2009

The Minutes of September 23, 2009 were approved as distributed.
Minutes Approved: Ed DuVal/Doug Williams ...CARRIED

AGENDA

Ice Removal – Question was raised whether this should be added; decided this would be discussed during current agenda format.
Agenda accepted as submitted: Susan Wiste/Doug Williams ...CARRIED



B. BUSINESS ARISING FROM THE MINUTES

1. Introduction of New Committee Member – Don Campbell from the Physics Department is now a member of this committee. Unfortunately he was not able to attend today's meeting.
2. Water Fountains Update – Len Cann reported that there are no new bottle filling stations added since the last meeting. Will look at suggestions for recommended spots to locate any additional bottle filling stations and to change existing fountains to the new type. These new fountains will be put in all new buildings.

Concern was expressed about the quality of the water in the fountains on Monday mornings; after sitting all weekend in old pipes, the water may be harmful or in visibly poor condition. Previously in McNamara Hall the water was run first thing Monday mornings for a few minutes for the Daycare.

It was noted that the reason for changing the water stations to the new type of fountain was not for water quality but rather environmental reasons.

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING

() Management Co-Chair – Laurel Repski 
(X) Employee Co-Chair – Susan Wiste 

It was suggested that water testing be done on Monday mornings to determine if this is a problem. Eva Pip has conducted research on the water quality at the University of Winnipeg. Dara Klym will contact Eva for the report.

3. Smoking Policy – Complaints about people smoking on campus, particularly outside of Bryce Hall and Lockhart Hall. Committee discussed various suggestions to deal with this concern such as getting the map updated to show where smoking is allowed, having a mass “No Smoking” campaign, and defining and communicating what is expected.

It was decided to strike a sub-committee. Volunteers for this sub-committee include Harald Weigeldt, Gerry Narynski, Ted Turner or Cass Elliot, preferably Don Campbell, and a Collegiate student. The mandate for the sub-committee will be to bring recommendations to this committee regarding what the proposed designated areas would look like and provide an updated map.

4. Asbestos Management Program Update –

- ◆ An awareness session was held in February for TSC and some of the Physical Plant staff. A session for Security and the balance of the Physical Plant staff will be held on March 16/10.
- ◆ An Asbestos survey was done for Centennial on March 9/10.
- ◆ Asbestos repair work; quotes will be received by the end of March, work is scheduled to start in April.

5. H1N1 Flu Update –

- ◆ The H1N1 Update icon is now off the University of Winnipeg home page.
- ◆ Health officials are predicting there will be a third wave of incidents.
- ◆ No cases are being reported on campus.

6. Small Appliance & Candle Policy – Status Update

- ◆ The framework has been found when first created, but a policy has not been developed yet.
- ◆ Consultations need to happen with affected groups.
- ◆ Consider groups like Diversity that will hold events such as weddings and desire to use candles.
- ◆ Will take the framework and consultations and develop a policy.
- ◆ Deanna will work on a draft in policy format.
- ◆ There may be exceptions to the policy; need to be made through the Fire Marshall.
- ◆ Also need to check on Diversity’s insurance coverage.
- ◆ Gary Pawlychka noted that he didn’t like the last line of the framework – these purchases would be approved through the Purchasing Dept.

7. Field Work Policy –

- ◆ No update to report.
- ◆ An update will be provided at the May meeting.

C. REPORTS FROM SUBCOMMITTEES

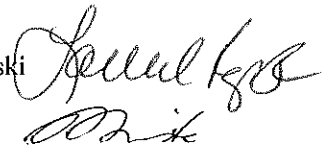
1. Radiation

Safety Officer received letter that all outstanding items from inspection last August are completed.

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING

() Management Co-Chair – Laurel Repski

(X) Employee Co-Chair – Susan Wiste



2. Health
No report.
3. Fire – Nothing new to report.
4. Laboratories – No report.
5. Workshops –
 - ◆ Some ceramic tiles loose in Panagea’s Kitchen.
 - ◆ 0L09 (Machine Shop) – housecleaning needed, labels
 - ◆ Will update progress at next meeting
 - ◆ Will make recommendations where there is an option, to purchase non-ozone depleting products. Will check if covered by Sustainability Policy.
6. General Inspection –
 - ◆ Completed Sparling Hall inspection:
 - ◆ There was a semi-blocked fire exit; department was reconfigured and now this is an alternate route for fire exit. If used as Emergency Exit, need to do some repairs to stairs. If the door is barred, work does not need to be done. Decision made to bar exit.
 - ◆ Biggest issue was the third floor carpet; it smells; also the first and second floor carpets. Need to clean and disinfect these carpets.
7. Security –
Incidents that Security Services responded to:
 - ◆ Overhead ice concerns at Wesley Hall.
 - ◆ Concerns about chunk of steel – outside by the Security office.
 - ◆ Temperature in T21 – student passed out.
 - ◆ Manitoba Hall – fourth floor washroom; can open the window and a student climbed out. The window has since been sealed.
 - ◆ Concerns about a grate on Bryce Hall; Physical Plant will resolve this.
 - ◆ Basement #T19 – the door is propped open with a brick; need a doorstop.

D. **SAFETY INCIDENT REPORTS SUMMARY**

The report was reviewed as distributed.

E. **SAFETY PROGRAM** – no report

F. **OTHER BUSINESS**

1. Emergency Operations Update –
 - ◆ Training sessions were conducted in February.
 - ◆ Presentation by the University of Manitoba on Fire at Duff Roblin Bldg. being held today, March 10.
2. Workplace Violence Sub-Committee –
 - ◆ The document is not completed.
 - ◆ Lou McPhedran knows of a group that can provide guidance. Broad consultations will be needed.
 - ◆ This sub-committee will meet shortly.

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING

() Management Co-Chair – Laurel Repski

(X) Employee Co-Chair – Susan Wiste



G. NEXT MEETING

The next meeting will be held on May 19, 2010.

H. Laurel Repski/Hugh Swan moved to adjourn the meeting.

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING

() Management Co-Chair – Laurel Repski

(X) Employee Co-Chair – Susan Wiste

