

**MANITOBA WORKPLACE SAFETY & HEALTH DIVISION
COMMITTEE MINUTE FORM**

<u>Name of Workplace</u>	<u>Mgmt. Members</u>	<u>Occupation</u>	<u>Attend.</u>
The University of Winnipeg 515 Portage Avenue Winnipeg, MB R3B 2E9 Tel: 786-7811 Fax: 774-2935	Laurel Repski	V.P. Human Resources Sustain. & Audit	Present
	Hugh Swan	Exc. Director of Facilities Mgt	Absent
	Gary. Pawlychka	Assoc. Controller, Financial Services	Present
	Len Cann	Asst. Director, Eng. And Maintenance	Present

	<u>Employee Members</u>	<u>Occupation</u>	<u>Attend.</u>
Date: Wed., Sept. 23, 2009 Next Mtg: Wed., Nov. 25, 2009 # of Empl: Approx. 800	Werner Danchura	Chemistry Professor	Absent
	Harald Weigeldt	Physical Plant	Present
	Deanna Pollock	Ins. & Capital Acct.	Regrets
	James Hanley	History Prof.	Present
	Kim Monson	Geography Tech.	Present
	Ed Duval	Shipping/Rec.	Present
	Doug Williams	Psych. Professor	Present
	Susan Wiste	Biology Tech.	Present
Gerry Narynski	Collegiate Professor	Present	
Cass Elliot	Students' Assoc.	Absent	

Resource persons Dara Klym and Martin Grainger from The University were also present at the meeting.

A. APPROVAL OF AGENDA AND MINUTES

Agenda was approved with changes. E. DuVal/
Minutes of June 5, 2009 were approved. E. DuVal/K. Monson

B. BUSINESS ARISING FROM THE MINUTES

1. Water – Gerry Narynski asked if all water fountains have been retro-fitted and or replaced. As well if water quality will be tested.
2. Smoking – After some discussion on smoking and the current smoking policy, it was determined by the committee that we must abide by the Smoke Free Campus Policy. However, it was decided that an advertising campaign should begin. We need to promote and advertise the fact that we are proud to be a smoke free campus and to appeal to people to respect the policy. It was also decided to include the Spence Street Common but not the public sidewalks in the definition of "campus". Smudging has recently been an issue and L. Repski will find the most current version of the smoking policy which should include the changes made to the smudging exemption.
3. Poster Policy – Check with Jodene Baccus to see where the poster policy is in terms of approval.
4. Asbestos – An Asbestos report was handed out to outline what has been done in the past and what will be done this year. It was recommended that the subcommittee offer 2 training sessions for Physical plant instead of just one. As well, one more Town Hall session is to be offered, making it three Town Hall sessions, one at the free period for Collegiate because University and Collegiate have two different free periods. A discussion was held regarding the replacement of the Wesley Hall doors which are asbestos lined, fire rated doors. There is a historical requirement in Wesley Hall which makes replacement of the doors more difficult. G. Narynski pointed out that as repairs are required on some doors they cannot be done due to the asbestos lining.
5. Emergency Response Framework – No report

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

(X) Management Co-chair – Laurel Repski

() Employee Co-chair - Susan Wiste



6. H1N1 Plan – Committee members should have received information on The University of Winnipeg’s plan and each department needs to plan and identify the department’s critical services. M. Grainger is gathering information on what departments are doing and the critical services for each department. L. Repski will be doing a presentation to Senate to discuss the possible academic impacts.
7. Cats – the cats have not been a problem this summer and this issue will be removed from the agenda.
8. Small appliance and Candle policy – L. Repski will check on the status of this policy.
9. Spence Street – L. Cann reported that the next work to begin is the MacNamara courtyard for more public use.
10. Field Work Policy – D. Klym will send out a copy to all members of the committee for review and discussion at the next meeting. The Committee would like D. Pollock to discuss waiver and liability as it relates to the field work policy re: The University’s insurance.

C. REPORTS FROM THE SUBCOMMITTEES

1. Radiation – CNSC was here in August for an inspection. There were a few small items which needed attention.
2. Health – No other report, see H1N1.
3. Fire – Fire Plan training was done in the McFeetors Hall Residence and the Daycare. Phase 2 of the fire alarm upgrade is done. Graham Hall is included in Phase 2. Still to be done is Duckworth, T21, WWC, Young Street and MacNamara. Fire drills will be done in Collegiate starting in the new year. The planning for Evacuation Drills will start for The University in the spring.
4. Laboratories – No report.
5. Workshops – No Report
6. General Inspection – No Report

Security – M. Grainger reported that there have been no major security incidents.

D. SAFETY INCIDENT REPORTS SUMMARY

A summary report was distributed and discussed.

E. SAFETY PROGRAM

D. Klym reported The University has registered with the government for the new Human Pathogens and Toxins Act, declaring herself as the Biosafety officer and Dr. Paul Holloway as the backup person for The University. In future, the regulations will spell out what else needs to be done.

F. OTHER BUSINESS

Bus Depot Parking – G. Narynski reported that there are access problem with the former Bus Depot parking. L. Cann said Physical Plant also has significant problems but that they are working on a solution. L. Cann to report back at the next Health and Safety Committee meeting.

G. NEXT MEETING

The next meeting of this Committee will be held on the following date: **November 25, 2009.**

IN MY OPINION THE ABOVE IS AN ACCURATE RECORD OF THIS MEETING.

